

HEALTH AND SAFETY POLICY

Canadian Imperial College is committed to the promotion of the health, safety and wellbeing of all members of the College community, to the provision of a safe and healthy work and study environment, and to the prevention of occupational injuries and illnesses.

All employees and faculty are required to ensure that the requirements of the Occupational Health and Safety Act and its regulations, the College’s Occupational Health and Safety Management System are fully implemented and integrated into all College work and study activities.

STUDENTS

Students are responsible for conducting themselves in a manner, which is consistent with their health and safety and that of others. Failure to do so may be considered a breach of the Canadian Imperial College Student Conduct Policy.

TENANTS AND CONTRACTORS

The Canadian Imperial College will make its commercial tenants and contractors aware of its Occupational Health and Safety Policy and of the requirements that all persons working on its premises conduct their business in accordance with the Occupational Health and Safety Act and this policy.

ADMINISTRATION

This Health and Safety Policy is promulgated by the President and the administration thereof is delegated to the Executive Director, Human Resources & Environment, Health and Safety. Failure to abide by this policy or the requirements, regulations, standards or procedures contemplate herein may result in appropriate discipline or sanctions.

WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM

It is a Canadian Imperial College policy to minimize an individual's exposure to hazardous materials, and to protect hospital property from loss due to fire or other damage caused by improper storage or handling of hazardous materials. That is in addition to establishing

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procedures for managing hazardous materials with the objectives of complying with relevant federal, provincial and municipal legislation.

EMERGENCY CODES

Sunnybrook uses a colour system to help indicate different emergency situations. The primary method of communication with team members for each specific code is by an alphanumeric message sent to their pager with the code colour and location. Certain codes are announced through the overhead public address system. A list of all the Emergency Codes are located on the back of our student handbook.

EMERGENCY PREPAREDNESS

A proactive, coordinated and effective response to emergency situations will enhance patient, student and staff safety. Students can be prepared by understanding emergency codes, practicing through online quizzes, table-top exercises, simulations and drills, providing feedback and participating in debriefings.

FIRE

It is a Canadian Imperial College policy that in the event of a fire we protect life first and property second. In the case of a fire staff will alert the facility by activating the alarms, contain the fire and evacuate the area.

FIRE PROCEDURE

You must familiarize yourself with the following emergency procedures in case of fire.

If you discover a fire you should:

- Sound the alarm by operating the nearest Break Glass Point Contact the Health and Safety Officer immediately.
- Call the fire 911(If Necessary).
- Tackle the fire with the nearest appropriate fire extinguisher – but only if safe to do so when you hear the fire alarm leave the building by the nearest available exit and assemble at your pre-selected Assembly Point and await roll call.

Please Note:

- Do not delay in leaving the building by collecting personal belongings.

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- Do not use lifts in event of fire warning.
- Do not re-enter the building until told to do so by the Health and Safety Officer.

Details of the procedures, exit and assembly points, and the appointed Fire Marshals for each floor, are displayed around the building. You should also find out where your nearest fire alarm and fire extinguishers are located, and know how to operate them.

If you have any questions please contact info@canadianimperial.ca

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